

CONFIDENTIALITY AGREEMENT FOR FOUNDATION SUPPLIERS AND VISITORS

The Hazelden Betty Ford Foundation (HBFF) is committed to protecting the privacy of people who participate in HBFF programs, and abides by all applicable federal and state laws that protect such confidentiality. These standards apply to all persons throughout the organization, including suppliers and visitors.

Basic to the Federal Confidentiality of Alcohol and Drug Abuse Patient Records Regulations (42 CFR Part 2) is that a person's mere presence in the program is a confidential matter. What happens to the patient during his/her time of participation in the program is protected as well. Disclosure of even a patient's presence in the facility is a violation of federal law and can subject the HBFF program and/or individual persons violating the law to fines of up to \$5,000.

I understand that I am obligated, at all times, to maintain the confidentiality and privacy of any HBFF patients that I may encounter or observe, and I will not disclose a patient's participation even after discharge from the program. I will not divulge the identity of any patient, or any information regarding any patient, to anyone. If I am questioned about the presence of a patient either past, present or future, my reply must be "I can neither confirm nor deny."

I have read and understand this agreement and understand who this law pertains to HBFF, myself and/or any employees under my supervision. I understand that violation of a patient's right to confidentiality at HBFF is a violation of Federal Confidentiality Regulations, and I am aware of the consequences of such violation.

Signature: _____ Date: _____

Name (Please Print): _____

Name of Organization: _____